

AlphaAlerts

Time sensitive alerts and updates on Payroll, Tax, HR Compliance, and more

COVID-19/Coronavirus Payroll Updates



Please read this AlphaAlert for important information regarding AlphaStaff's payroll processing services.

In our last AlphaAlert dated March 13, 2020, we strongly stressed the importance of eliminating paper checks and utilizing other paycheck delivery methods such as direct deposit and paycards. As the COVID-19 situation continues to develop and change rapidly, including shelter-in-place orders entered by an increasing number of states, it has become even more critical for you to have an alternative to paper checks. Over the last week, our HR Account Managers have been in touch with you to discuss your volume of checks and the distribution of paycards. **We urge you and your employees to set up direct deposit or enroll in AlphaStaff's paycard program as soon as possible.**

Paycard program FAQ

Additionally, effective Monday, March 23, 2020, clients that receive payroll reports via USPS or other delivery services will need to retrieve payroll reports electronically by logging into the AlphaStaff web portal found on www.alphastaff.com. We will not be sending these reports via mail or delivery service until further notice.

AlphaStaff remains committed to doing everything we can to minimize disruption to your workforce and ensure your sustained success during these stressful times. Please contact your payroll specialist if you have any questions about direct deposit, paycards or payroll reports. You can continue to reach us via email at solutionsdesk@alphastaff.com or by phone at 1-888-335-9545. Updates will also be posted on our website at www.alphastaff.com.

Cristina Allan
President and CEO
www.alphastaff.com